**COCHISE COUNTY ACCOMMODATION SCHOOL DISTRICT**

**SIERRA VISTA, AZ**

**REGULAR GOVERNING BOARD MEETING**

**FEBRUARY 15, 2024 AT 10:30 A.M.**

**COCHISE COUNTY SCHOOL SUPERINTENDENT OFFICE**

ROUTINE MATTERS

1. Call to Order. Roll Call of Members:

*Dr. Clay called the meeting to order at 11:05 a.m.*

1. Visitors Wishing to Address the Board Concerning Agenda Items (Board Members May Not Address Topics Which Do Not Appear On This Agenda).

ASSISTANT SUPERINTENDENT’S REPORT

 Garden update

*Mrs. Conger stated that the large hole has been filled and three contractors have been contacted to provide quotes regarding the ADA ramps that are needed.*

 Grad Solutions update

*Mrs. Conger stated that graduation was last Friday, February 9, 2024. It was a great day for some of our students. Current enrollment numbers are presenting as 143 enrolled with 28 in Cochise County. She has called and emailed Grad Solutions for an update.*

CONSENT AGENDA

1. Approval of Minutes – January 4, 2024 Regular Governing Board Meeting

*Dr. Clay approved the minutes for January 4, 2024.*

1. Consider approval of payroll/expense for January 2024

*Dr. Clay approved January payroll and expenses.*

1. Review budget balance/bank statements

BUSINESS MATTERS

* + - 1. Discussion of 301 plan

*Dr. Clay tabled this item until the next meeting.*

* + - 1. Discussion/consider approval of 2024 budget

*Dr. Clay approved the 2024 budget revision.*

* + - 1. Discussion/consider approval of removals and additions to bank accounts

*Dr. Clay approved the removal of Mr. Reyna from the bank accounts and credit cards. She approved the addition of Mrs. Wendy Conger and Mrs. Susan Ochoa to the bank accounts. Bank account signers will be Dr. Jacqui Clay, Mrs. Debra Prow, Mrs. Kimberlee Madden, Mrs. Wendy Conger, and Mrs. Susan Ochoa.*

*Dr. Clay approved the total of a $5,000 credit line with each card holder having a credit limit of $1,250. Credit card holders will be Dr. Jacqui Clay, Mrs. Debra Prow, Mrs. Kimberlee Madden and Mrs. Wendy Conger.*

* + - 1. Discussion/consider approval of Wendy Conger as qualified evaluator

*Dr. Clay approved Mrs. Wendy Conger as the qualified evaluator.*

 PERSONNEL MATTERS

 Discussion/consider approval of part-time business manager

*Dr. Clay approved the hire of the part time business manager, Mrs. Susan Ochoa.*

Future Agenda Items:

301 Plan

Grad Solutions Contract

Future Meeting’s time and date:

March 14, 2024 @ 10:30 a.m.

ADJOURNMENT

*Dr. Clay adjourned the meeting at 12:41 p.m.*

Approved: March 14, 2024